**Truman State University**

**Education Professional Development**

**Course Proposal Form**

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| *Please complete this form as thoroughly as you can. If you have a syllabus from a prior offering of a similar course, please feel free to attach it with your application materials as a point of reference. A detailed syllabus is not required at the time of application, but the review committee will be evaluating candidates both for their qualifications and for the potential success of their course ideas. Please include all relevant information that might help in their consideration of your proposal.* |

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| **Applicant Name** |  |

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| **Tentative Course Title** |  |
| **# of Credit Hours** |  | Note: When thinking about credit hours, assume that each credit hour requires 15 hours of “seat time” in class plus roughly 30 hours of out-of-class activity (reading, homework, research, etc.). For online courses, assume a similar amount of total time engaged for each credit hour awarded. |

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| **Course Description** (as it would appear in a course catalog) |
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| **Course Outcomes** |
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| **Pre-requisites** (please list types of courses or degrees needed prior to this course) |
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| **Special Facility of Equipment Needs** (list any special needs the course might have in terms of space, equipment, software, etc. that might add cost to the course or fees for the student). |
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| **Additional Information** (Please include any additional information you feel the committee should know about the proposed course. If you prefer to attach syllabi, please do so in the attachment fields when completing your employment application.) |
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